

APPENDIX A  
NOTICE OF COMMENCEMENT &  
COMPLETION



## Wastewater Treatment Plant Upgrades Notice of Study Commencement Class Environmental Assessment

The Township of Cavan Monaghan has initiated a Municipal Class Environmental Assessment Study to address renewal, capacity and environmental performance issues associated with the Millbrook Wastewater Treatment Plant.

The existing plant is approaching the end of its useful service life requiring substantial renewal and is challenged by obsolete equipment issues. The average annual flows to the plant in the past several years have exceeded the point when planning for a capacity increase is warranted to address continued growth in the community. Wastewater capacity for growth identified in the Township's new Official Plan needs to be accommodated. Plant upgrades are also required to sustain protection of the Baxter Creek receiving watershed to keep pace with environmental regulations and public concerns. The corporate strategic plan of the Township requires development within the community such that the environment is preserved or enhanced for the betterment of future generations.

The project is being planned under **Schedule "C"** of the **Municipal Class Environmental Assessment** October 2000, as amended in 2011. The study will review the need and justification for the renewal, capacity and environmental performance upgrades of the existing plant. The Class EA process will assess the environmental, social and economic impacts of various alternatives to identify a preferred solution for the required plant upgrades.

Interested persons are encouraged to bring issues and concerns to the Township at any time during this process. Public Information Meetings will be held as part of the study at which Township staff and their consultants will be available provide information and answer questions about the project. The first public meeting is tentatively scheduled for fall 2012.

If you have any questions or comments or require any information about the study or the Municipal Environmental Assessment process you are invited to contact the persons listed below.

This notice is issued September 6, 2012.

### **Township of Cavan Monaghan Public Works**

Mr. Wayne Hancock, P.Eng.  
Director of Public Works  
988 County Road 10  
Millbrook, Ontario L0A 1G0  
Tel. (705) 932-9332  
Fax (705) 932-3458

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### **R.V. Anderson Associates Limited**

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Project Manager  
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Sept 20/2012



Have it all. Right here.

Wastewater Treatment  
Plant Upgrades

**Notice of Study  
Commencement**

Class Environmental  
Assessment

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If you have any questions or comments or require any information about the study or the Municipal Environmental Assessment process you are invited to contact the persons listed below.

This notice is issued September 17, 2012.

**Township of Cavan Monaghan  
Public Works**

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988 County Road 10  
Millbrook, Ontario, L0A 1G0  
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**R.V. Anderson Associates Ltd**

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FIRST_NAME	LAST_NAME	COMPANY_NAME/ADDITIONAL_NAME	LOCATION	CITYTOWN	PROVINCE	COUNTRY	PCODE	TEL	FAX
MEREDITH	CARTER	OTONABEE REGION CONSERVATION AUTHORITY	250 MILROY DRIVE	PETERBOROUGH	ON	CANADA	K9H 7M9	705-745-5791	705-745-7488
DIRECTOR, ENVIRONMENTAL ASSESSMENT AND A		MINISTRY OF ENVIRONMENT	2 ST. CLAIR AVENUE WEST, FLOOR 12A	TORONTO	ON	CANADA	M4V 1L5		416-314-8452
BRIAN	KAYE	MINISTRY OF ENVIRONMENT	1259 GARDINERS ROAD, BOX 22032	KINGSTON	ON	CANADA	K7M 8S5	1800-867-0974	613-548-6908
Jacqueline	Fuller	MINISTRY OF ENVIRONMENT - PETERBOROUGH DISTRICT OFFICE	300 Water St, 2nd floor, South Tower	PETERBOROUGH	ON	CANADA	K9J 8M5	18005580595	7057554321
Candy	Gibson	MINISTRY OF ENVIRONMENT - PETERBOROUGH DISTRICT OFFICE	300 Water St, 2nd floor, South Tower	PETERBOROUGH	ON	CANADA	K9J 8M5	18005580595	7057554321
GERRY	MULDER	MINISTRY OF NATURAL RESOURCES	ONTARIO GOVERNMENT BUILDING; BEACHGROVE COMPLEX 51 HEAKES LANE	KINGSTON	ON	CANADA	K7M 9B1		18666959951
TAMMY	CHUNG	MINISTRY OF NATURAL RESOURCES	Peterborough District Office; 300 Water St, 1st Floor, South Tower	PETERBOROUGH	ON	CANADA	K9J 8M5		705-755-4321
MARGARET	Bérubé	MINISTRY OF NATURAL RESOURCES	Peterborough District Office; 300 Water St, 1st Floor, South Tower	PETERBOROUGH	ON	CANADA	K9J 8M5		705-755-4321
LINDA	MacWILLIAMS	DEPARTMENT OF INDIAN AFFAIRS	5TH FLOOR, 25 ST. CLAIR AVENUE EAST	TORONTO	ON	CANADA	M4T 1M2		416-954-6329
MONIQUE	MOUSSEAU	TRANSPORT CANADA	4900 YONGE ST SUITE 300	TORONTO	ON	CANADA	M2N 6A5		416-973-9907
Jennifer	Hughes	TRANSPORT CANADA	4900 YONGE ST SUITE 300	TORONTO	ON	CANADA	M2N 6A5		416-973-9907
Communications Branch		Department of Fisheries and Oceans	200 Kent Street, 13th floor, Station 13E228	Ottawa	ON	CANADA	K1A 0E6		613-990-1866
Vicki	Mitchell	Ministry of Environment – Environmental Assessment Coordinator	1259 Gardiners Road, P.O. Box 22032	Kingston	Ontario	CANADA	K7M 8S5		613-548-6908
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KELLY	POWLESS	MINISTRY OF ABORIGINAL AFFAIRS	160 BLOOR ST. EAST, 4TH FLOOR	TORONTO	ONTARIO	CANADA	M7A 2E6	18663815337	4163264017
CHIEF TRACY	GAUTHIER	MISSISSAUGAS OF SCUGOG ISLAND FIRST NATION	ADMINISTRATION BUILDING; 22521 ISLAND ROAD	PORT PERRY	ONTARIO	CANADA	L9L 1B6	9059853337EXT2	9059858828
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CHIEF JAMES R.	MARSDEN	ALDERVILLE FIRST NATION	P.O. Box 46, RR#4	ALDERVILLE	ON	CANADA	K0K 2X0	9053522011	9053523242
ANDY	SCHOENHOFER	MINISTRY OF TOURISM, CULTURE AND SPORT	1700-401 BAY STREET	TORONTO	ON	CANADA	M7A 0A7	4163147148	4163147854
		PETERBOROUGH COUNTY-CITY HEALTH UNIT	10 HOSPITAL DRIVE	PETERBOROUGH	ON	CANADA	K9J 8M1	7057431000	7057432897
SHERYL	HUNTER	MILLBROOK SOUTH CAVAN PUBLIC SCHOOL	47 TUPPER STREET	MILLBROOK	ONTARIO	CANADA	L0A 1G0	7059322789	705-932-9013
		CENTENNIAL PLACE	2 CENTENNIAL LANE	MILLBROOK	ONTARIO	CANADA	L0A 1G0	7059324464	7059324473
CUSTOMER COMMUNICATIONS CENTRE		HYDRO ONE NETWORKS INC.	P.O. BOX 5700	MARKHAM	ONTARIO	CANADA	L3R 1C8		9059443251
COMMUNICATIONS BRANCH		ENVIRONMENT CANADA	4905 DUFFERIN STREET	TORONTO	Ontario	CANADA	M3H 5T4	4167394826	4167394776



## Wastewater Treatment Plant Upgrades **Notice of Completion**

### Class Environmental Assessment

The Township of Cavan Monaghan has completed the Municipal Class Environmental Assessment Study to address renewal, capacity and environmental performance issues associated with the Millbrook Wastewater Treatment Plant.

The preferred alternative is to expand and upgrade the existing Millbrook WWTP on the existing site and adjacent property to include an activated sludge process for secondary treatment and tertiary filtration for tertiary treatment. This alternative will improve effluent quality, increase capacity to accommodate future flows and upgrade/replace aged equipment and infrastructure. Due to available funding support through the Build Canada Fund, the preferred alternative is financially feasible and economically advantageous compared to other alternatives. Investigations and evaluations determined the preferred alternative to provide improved water quality of the water into Baxter Creek and to have the least negative environmental and social impacts. Detailed design of the wastewater treatment plant upgrade and expansion will be finalized in the next phase.

The Township has completed this study in accordance with **Schedule "C"** of the **Municipal Class Environmental Assessment** October 2000, as amended in 2011. A Class EA report has been prepared to document the planning and decision-making processes followed. Notices of the Study of Commencement and the Public Information Meetings were distributed to the public, interested parties and regulatory agencies.

By this Notice, the report is being placed on public record for a 30-day review period in accordance with the requirements of the Municipal Class EA. Subject to comments received as a result of this Notice and receipt of necessary approvals, the Township intends to proceed with the detailed design and construction of this project. The Class EA report is available for review at the following locations starting Monday, April 22, 2013.

Township Office 988 County Road 10 Millbrook, Ontario	Millbrook Branch Library Old Millbrook School 1 Dufferin Street Millbrook, Ontario	Township of Cavan Monaghan website in the "Water and Wastewater Services" section:  <a href="http://www.cavanmonaghan.net/en/index.asp">http://www.cavanmonaghan.net/en/index.asp</a>
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The intention of the 30-day review period, commencing Monday, April 22, 2013, is to resolve any remaining issues or concerns regarding the project. We are interested in receiving your comments on this study. Please provide written comments to one of the following members of the Project Team by Tuesday, May 21, 2013.

**Township of Cavan Monaghan Public Works:**

Mr. Wayne Hancock, P.Eng.  
Director of Public Works  
988 County Road 10  
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TIM	BELCH	TOWNSHIP OF CAVAN MONAGHAN	988 COUNTY ROAD 10	MILLBROOK	ON	CANADA	L0A 1G0		705-932-3458	
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GORDON	EARLE	OTONABEE REGION CONSERVATION AUTHORITY	250 MILROY DRIVE	PETERBOROUGH	ON	CANADA	K9H 7M9	705-745-5791	705-745-7488	<a href="mailto:gearle@otonabee.com">gearle@otonabee.com</a>
Cara	Scrimshaw	OTONABEE REGION CONSERVATION AUTHORITY	250 MILROY DRIVE	PETERBOROUGH	ON	CANADA	K9H 7M9	705-745-5791	705-745-7488	<a href="mailto:cscrimshaw@otonabee.com">cscrimshaw@otonabee.com</a>
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Jacqueline	Fuller	MINISTRY OF ENVIRONMENT - PETERBOROUGH DISTRICT OFFICE	300 Water St, 2nd floor, South Tower	PETERBOROUGH	ON	CANADA	K9J 8M5	18005580595	7057554321	<a href="mailto:Jacqueline.Fuller@ontario.ca">Jacqueline.Fuller@ontario.ca</a>
Candy	Gibson	MINISTRY OF ENVIRONMENT - PETERBOROUGH DISTRICT OFFICE	300 Water St, 2nd floor, South Tower	PETERBOROUGH	ON	CANADA	K9J 8M5	18005580595	7057554321	<a href="mailto:candy.gibson@ontario.ca">candy.gibson@ontario.ca</a>
GERRY	MULDER	MINISTRY OF NATURAL RESOURCES	ONTARIO GOVERNMENT BUILDING; BEACHGROVE COMPLEX 51 HEAKES LANE	KINGSTON	ON	CANADA	K7M 9B1			
TAMMY	CHUNG	MINISTRY OF NATURAL RESOURCES	Peterborough District Office; 300 Water St, 1st Floor, South Tower	PETERBOROUGH	ON	CANADA	K9J 8M5			<a href="mailto:Tammy.Chung@ontario.ca">Tammy.Chung@ontario.ca</a>
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Communications Branch		Department of Fisheries and Oceans	200 Kent Street, 13th floor, Station 13E228	Ottawa	ON	CANADA	K1A 0E6			
Vicki	Mitchell	Ministry of Environment	1259 Gardiners Road, P.O. Box 22032	Kingston	Ontario	CANADA	K7M 8S5	613-540-6852		<a href="mailto:vicki.mitchell@ontario.ca">vicki.mitchell@ontario.ca</a>
VICTOR	CASTRO	MINISTRY OF ENVIRONMENT	1259 Gardiners Road, P.O. Box 22032	Kingston	Ontario	CANADA	K7M 8S5	613-540-6862	613-548-6908	<a href="mailto:Victor.Castro@ontario.ca">Victor.Castro@ontario.ca</a>
Keith	Jamieson	MINISTRY OF ENVIRONMENT	Peterborough District Office; 300 Water St, 1st Floor, South Tower	PETERBOROUGH	ON	CANADA	K9J 8M5	705-755-4309	705-755-4321	<a href="mailto:keith.jamieson@ontario.ca">keith.jamieson@ontario.ca</a>
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CONSULTATION UNIT		MINISTRY OF ABORIGINAL AFFAIRS	160 BLOOR ST. EAST, 4TH FLOOR	TORONTO	ONTARIO	CANADA	M7A 2E6	18663815337	4163264017	<a href="mailto:maa_ea_review@ontario.ca">maa_ea_review@ontario.ca</a>
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GREG	COWIE	HIAWATHA FIRST NATION	123 PAUDASH STREET R.R.#2	HIAWATHA	ONTARIO	CANADA	<a href="mailto:KOL 2G0">KOL 2G0</a>	705-295-4421	705-295-4424	<a href="mailto:chief@hiawathafn.ca">chief@hiawathafn.ca</a>
CHIEF JAMES R.	MARSDEN	ALDERVILLE FIRST NATION	11696 Second Line, P.O. Box 46, RR#4	ALDERVILLE	ON	CANADA	K0K 2X0	905-352-3000	9053523242	<a href="mailto:jbmarsden@aldervillefirstnation.ca">jbmarsden@aldervillefirstnation.ca</a>
CHIEF KEITH	KNOTT	CURVE LAKE FIRST NATION	22 WINOOKEEDA ROAD	CURVE LAKE	ON	CANADA	K0L 1R0	705-657-8045	705-657-8708	<a href="mailto:chief@curvelakefn.com">chief@curvelakefn.com</a> ; <a href="mailto:executivesecretary@curvelakefn.com">executivesecretary@curvelakefn.com</a>
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METIS CONSULTATION UNIT		METIS NATION OF ONTARIO HEAD OFFICE	500 OLD ST. PATRICK STREET, UNIT D	Ottawa	ON	CANADA	K1N 9G4		613-725-4225	
ANDY	SCHOENHOFER	MINISTRY OF TOURISM, CULTURE AND SPORT	1700-401 BAY STREET	TORONTO	ON	CANADA	M7A 0A7	4163147148	4163147854	
		PETERBOROUGH COUNTY-CITY HEALTH UNIT	10 HOSPITAL DRIVE	PETERBOROUGH	ON	CANADA	K9J 8M1	7057431000	7057432897	
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		CENTENNIAL PLACE	2 CENTENNIAL LANE	MILLBROOK	ONTARIO	CANADA	L0A 1G0	7059324464	7059324473	
CUSTOMER COMMUNICATIONS CENTRE		HYDRO ONE NETWORKS INC.	P.O. BOX 5700	MARKHAM	ONTARIO	CANADA				
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